**Admissions Policy 2022 /2023 and 2023 / 2024**

Etruscan Primary School is part of Orchard Community Trust.

Orchard Community Trust follows the Local Authority Admissions Policy and therefore we will adopt this Admissions Policy.

To apply for a place at our school then please call the school office on 01782 235711 for further details and an application form, or visit Stoke on Trent City Council website where applications can be made online.

With regards to admissions arrangements, the school complies with the ‘School Admissions Code’ and ‘The School Admissions Appeals Code’.

**For full details of these codes, please visit:**
[gov.uk/government/publications/school-admissions-appeals-code](https://www.gov.uk/government/publications/school-admissions-appeals-code)

**When can I appeal my child’s school place?**
[gov.uk/government/publications/school-admissions-appeals-code](https://www.gov.uk/government/publications/school-admissions-appeals-code)

**Please click on the following link to view the appeals timetable:** [stoke.gov.uk/info/20033/school\_admissions/152/when\_can\_i\_appeal\_my\_childs\_school\_place](https://www.stoke.gov.uk/info/20033/school_admissions/152/when_can_i_appeal_my_childs_school_place)

* Admissions for pupils at the start of the academic year for places in Nursery and Reception are administered and allocated by Stoke-on-Trent Local Authority.
* Admissions for pupils during the academic year are jointly administered by the school and Stoke-on-Trent Local Authority. Please contact the school for details.

[**2022-2023 Admissions**](https://www.stoke.gov.uk/directory_record/333629/determined_admission_arrangement_for_the_academic_year_2021_to_2022/category/359/admissions)

Contact details for the admissions team at Stoke-on-Trent Local Authority are: Monday to Thursday 8.45am to 5.00pm and 8.45am to 4.30pm on Friday by telephone: Admissions/Transport – 01782 234598 Transfers between schools – 01782 237856

**The policy for 2022 – 2023 can be found here:** [Policies, procedures and strategies directory - Determined admission arrangement for the academic year 2022 - 2023 | Stoke-on-Trent](https://www.stoke.gov.uk/directory_record/333226/determined_admission_arrangement_for_the_academic_year_2022_-_2023/category/359/admissions)

Email: admissions@stoke.gov.uk

Website: <http://www.stoke.gov.uk/ccm/navigation/education/admissions/>

[**2023-2024 Admissions**](https://www.stoke.gov.uk/directory_record/333629/determined_admission_arrangement_for_the_academic_year_2021_to_2022/category/359/admissions)

The Orchard Community Trust Policy and criteria will not change in 2023 – 2024, and can be found via the Stoke-on-Trent Local Authority Admissions Team Link: [Policies, procedures and strategies directory - Determined admission arrangement for the academic year 2022 - 2023 | Stoke-on-Trent](https://www.stoke.gov.uk/directory_record/333226/determined_admission_arrangement_for_the_academic_year_2022_-_2023/category/359/admissions)

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